



Republic of the Philippines

Bangsamoro Autonomous Region in Muslim Mindanao

BANGSAMORO COMMISSION

FOR THE PRESERVATION OF CULTURAL HERITAGE

Shariff Kabunsuan Cultural Complex Building, Bangsamoro Government Center, Cotabato City

COMMISSION PROPER

RESOLUTION NO. 014

Series of 2023

A RESOLUTION CONSTITUTING THE REGULAR MEMBERS OF BCPCH COMMISSION EN BANC SECRETARIAT

WHEREAS, the BCPCH is created by virtue of Bangsamoro Autonomy Act No. 13 otherwise known as “An Act Providing for the Bangsamoro Administrative Code and Other Related Purposes” as enacted by Bangsamoro Transition Authority Parliament;

WHEREAS, Section 24, Article IX of Republic Act No. 11054, otherwise known as the “Organic Law of the Bangsamoro Autonomous Region in Muslim Mindanao (Bangsamoro Organic Law),” states that the Bangsamoro Government shall preserve the history, culture, arts, traditions, and the rich cultural heritage of the Bangsamoro people and their Sultanates, such as those of Sulu, Maguindanao, Kabuntalan, Buayan, the Royal House of Ranao and of the Iranun, and the non-Moro Indigenous peoples of the Bangsamoro Autonomous Region;

WHEREAS, Title XVI, Chapter IV, Section 49 of the Bangsamoro Administrative Code provides that the BCPCH has the power to recommend to the Bangsamoro Government regional policies and legislation on culture, arts, heritage promotion and development programs and activities and establish consultative mechanisms which shall provide platforms for continuing dialogue between the government and the cultural groups on the proper planning and evaluation of the policies, programs, and projects affecting the culture, arts, and heritage of the Bangsamoro people;

WHEREAS, Rule II, Section 3 of the Internal Rules and Procedures of the BCPCH En Banc Meeting provides for the responsibilities/tasks of the Commission Secretariat which shall headed by an Executive Director;

WHEREAS, the efficient functioning of the BCPCH Commission en Banc necessitates the establishment of a dedicated Secretariat responsible for managing and coordinating its various tasks and functions.;

WHEREAS, it is imperative to have a clearly defined structure and delineation of tasks within the Secretariat to ensure smooth workflow and effective implementation of the Commission's objectives;

WHEREAS, the appointment of capable and qualified individuals as regular members of the Secretariat is crucial for the successful execution of the Commission's responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed as the regular members of the BCPCH Commission en banc Secretariat, effective immediately:

1. AKMAD D. MAMA, Executive Director (Head Secretariat)
2. SITTIE JOHAYRA S. GUNDARANGAN, Attorney II (Legal Officer)
3. MOHAIMIN A. ABDULGANI, Administrative Officer Iv (Focal Person)
4. FATMA P. LINDATU, Administrative Assistant I (Member)
5. MARIA RICA LALISON, Administrative Aide III (Member)



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6. BIRUAL B. TUTTUH, Executive Assistant II, Maguindanao Province (Member)
7. MOHANDIS IMAN M. LUCMAN, Executive Assistant II, Lanao del Sur Province (Member)
8. JENNIVAR HAYUDINI, Executive Assistant II, Sulu Province (Member)
9. FARIDA K. SALASIM – Executive Assistant II, Basilan Province (Member)
10. JIJILYN LIPAE, Executive Assistant II, Tawi-Tawi Province (Member)
11. ARIS SHUANGGA, Administrative Aide V (Driver)
12. Executive Assistant of the Ex-Officio Commissioner of the Office of the Settlers Communities
13. WA-EL ABAS – IT/Technical Staff

RESOLVED, FURTHER, in case of the unavailability of a member of the secretariat, the Commissioner may appoint a temporary secretariat;

RESOLVED, FURTHER, that the Secretariat shall be responsible for the following tasks, among others:

1. The documenter assigned by the head secretariat shall ensure the documentation of the en banc proceedings and provide for the minutes of the meeting on time, a week after the en banc session.
2. Coordinate meetings and prepare necessary materials for the Commission En Banc.
3. Manage communication with relevant stakeholders and the public.
4. Compile and organize official documents, reports, and resolutions.
5. Provide administrative support for the en banc proceedings of the Commission.
6. Facilitate the implementation of decisions made by the Commission En Banc, monitor, and brief the status of the approved resolutions of the Commission En Banc.
7. The Executive Assistant of each Provinces shall prepare and provide the Itinerary of Travel a week before the scheduled date of the en banc session to be submitted to the secretariat of the regional office for proper scheduling but not limited to booking of flights.
8. Perform other tasks as may be assigned by the Commission En Banc.

FURTHERMORE, the Secretariat shall operate under the guidance and supervision of the Executive Director/Head Secretariat of the Commission En Banc, and all members are expected to perform their duties with the utmost professionalism, integrity, and dedication to the objectives of the Commission.

RESOLVED, FINALLY, this resolution shall take effect immediately.

APPROVED AND ADOPTED this ____ day of Rabi Al Akhir 1445 AH / ____ day of November 2023 in the City of Cotabato, Bangsamoro Autonomous Region in Muslim Mindanao.


SALEM Y. LINGASA, Ph.D.
Chairperson



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BANGSAMORO COMMISSION

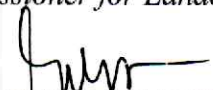
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Commissioner for Maguindanao


ROBERT M. ALONTO
Commissioner for Lanao del Sur


ELMASIA L. MADJILON
Commissioner for Tawi-Tawi


ARDAN D. SALI
Commissioner for Sulu


MERFA A. AMPAO
Commissioner for Basilan

PERCIVAL N. LAGMAN
Ex-Officio Commissioner for Settlers Communities

Certified By:


AKMAD D. MAMA
Secretariat of the Commission