



Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao



**BANGSAMORO COMMISSION  
FOR THE PRESERVATION OF CULTURAL HERITAGE**

Don Teodoro V. Juliano Avenue, Rosary Heights XII, Cotabato City

**COMMISSION PROPER**

**RESOLUTION NO. 001  
Series of 2024**

**RESOLUTION ADOPTING THE GUIDELINES ON THE  
IMPLEMENTATION OF TRANSACTION PROCESS FLOW PLAN FOR  
FISCAL YEAR 2024**

**WHEREAS**, the Bangsamoro Commission for the Preservation of Cultural Heritage (BCPCH) is created by virtue of Bangsamoro Autonomy Act No. 13 otherwise known as "An Act Providing for the Bangsamoro Administrative Code and Other Related Purposes" as enacted by Bangsamoro Transition Authority Parliament;

**WHEREAS**, Section 24, Article IX of Republic Act No. 11054, otherwise known as the "Organic Law of the Bangsamoro Autonomous Region in Muslim Mindanao (Bangsamoro Organic Law)," states that the Bangsamoro Government shall preserve the history, culture, arts, traditions, and the rich cultural heritage of the Bangsamoro people and their Sultanates, such as those of Sulu, Maguindanao, Kabuntalan, Buayan, the Royal House of Ranao and of the Iranun, and the non-Moro Indigenous peoples of the Bangsamoro Autonomous Region;

**WHEREAS**, the BCPCH adhere to its legal mandate as provided under Article IX, Section 25 of the Bangsamoro Organic Law which states that "The Bangsamoro Commission for the Preservation of Cultural Heritage shall have the primary responsibility to write the history of the Bangsamoro people and to establish and sustain the cultural institutions, programs, and projects in the Bangsamoro Autonomous Region. The Commission shall coordinate and work closely with the National Commission for Culture and the Arts, National Historical Commission of the Philippines, National Museum of the Philippines, and other concerned cultural agencies for the preservation of cultural heritage, shall establish libraries and museums, declare, and restore historical shrines and cultural sites to preserve the Bangsamoro heritage for posterity. The Commission shall ensure the inclusion of Philippine history, culture and heritage in the establishment of museums and similar institutions, programs and projects to foster unity among Filipinos;

**WHEREAS**, Section 40, Chapter 4, Title XVI of the Bangsamoro Administrative Code No. 13 provides that the BCPCH in carrying out its mandate, the Commission shall have the power to recommend to the Bangsamoro Government regional policies and legislation on culture, arts, heritage promotion and development programs and activities, perform any and all other acts incident to or required by virtue of its creation;

**WHEREAS**, the Guidelines on the Implementation of Transaction Process Flow pertains to the systematic transaction flow in processing payments to have efficient and compliant complete process;





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**WHEREAS**, the Guidelines shall ensure that the preparation and submission of vouchers and supporting documents are well-documented. Furthermore, it aims to minimize delays in processing and preserve the credibility of the documents attached;

**NOW, THEREFORE**, on motion of Commissioner Elmasia L. Madjilon, duly seconded by Commissioner Robert M. Alonto, **BE IT RESOLVED**, as it is hereby resolved to **ADOPT THE GUIDELINES ON THE IMPLEMENTATION OF TRANSACTION PROCESS FLOW PLAN FOR FISCAL YEAR 2024**;

**RESOLVED, FINALLY**, that the copy of this resolution shall be forwarded to the BCPCH Records Officer for proper dissemination to all the regional and provincial employees;

**APPROVED AND ADOPTED** this 15<sup>th</sup> day of Sha'ban 1445 AH / 25<sup>th</sup> day of February 2024 in the City of Cotabato, Bangsamoro Autonomous Region in Muslim Mindanao.

  
**SALEM Y. LINGASA, Ph.D.**

*Chairperson/ Commissioner for Maguindanao*

  
**ROBERT M. ALONTO**

*Commissioner for Lanao del Sur*

  
**ARDAN D. SALI**

*Commissioner for Sulu*

  
**ELMASIA L. MADJILON**

*Commissioner for Tawi-Tawi*

  
**MERFA A. AMPAO**

*Commissioner for Basilan*

  
**CAROLINE LOVE MAGBANUA**

*Ex-Officio Commissioner for Indigenous Peoples' Affairs*

**Certified By:**

  
**AKMAD D. MAMA**

*Secretariat of the Commission*